

## *Terms of Booking*

### *Bookings*

The Hotel will guarantee your booking of a Wedding Reception upon receipt of a confirmation letter and a 10% deposit.

### *Charges*

The Hotel requests that the final numbers for catering purposes are confirmed 48 hours prior to the function and we will charge for that number accordingly.

### *Cancellations*

In the event of a booking being cancelled, the Hotel will always endeavour to minimise any potential loss by reletting the space reserved. If, however, the Hotel is unsuccessful the following charges will be made:-

Period of Notice	% payable of quoted rates
More than 90 days prior to date of function .....	5%
Between 45 and 90 days .....	50%
Between 14 and 45 days .....	70%
Less than 14 days .....	100%

### *Insurance*

Cover is available in respect of cancellation charged for functions and the Hotel Manager has full details on request. The Hotel is not able to accept any liability for loss or damage to property owned by or in the custody of the client and/or while that property is on the Hotel premises.

### *Payment*

10% deposit on confirmation. A further 40% 60 days prior to arrival and the balance 5 days prior to arrival.

## *The New England Hotel*

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N.E.H.



# *Your Wedding Day*



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# *Congratulations!*

*May we take this opportunity to congratulate you on your forthcoming wedding and extend our very best wishes for the future.*

Whether you want a small, intimate family gathering or a large, grand banquet we are delighted to have the opportunity of being of service to you.

A wedding breakfast and a reception requires a great deal of thought, care and hard work.

You can depend on our experienced and professional team to arrange and host what is undoubtedly one of the most enjoyable and memorable days of your life.

We will help you with your choice of menus, wines, eating arrangements, floral decorations, wedding cake, photographer, toast master, bands or disco and any special requirements you have in mind.

If you would like to discuss your reception in more depth or would like to view our facilities, do give us a call and we would be delighted to welcome you for an informal discussion over a coffee or drink.

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## *Wedding Etiquette and Special Duties*

### *The Bride*

The bride selects the type of service. She decides on her dress and the bridesmaids' attire.

### *The Bridegroom*

The bridegroom selects the best man and ushers (if any).

He buys the ring and pays the church fees. He can also buy presents for the bridesmaids, best man and ushers as a gesture of gratitude for their help.

He buys flowers for his bride, bride's mother, his own mother, bridesmaids and buttonholes for himself and the best man.

He arranges and pays for transport for himself and the best man and for the bride and himself after the wedding.

### *Best Man*

The best man is the bridegroom's right hand man.

He keeps the ring and ensures the bridegroom gets to the church on time.

He checks and ensures transport for all guests to the reception and that any travel arrangements for the honeymoon are in order.

At the reception it is the best man's duty to read any congratulatory telegrams.

### *Chief Bridesmaid*

She assists the bride to dress, holds the bouquet during the ceremony and organises other bridesmaids.

### *Bride's Father*

The father gives the bride away.

He receives guests at the reception.

He pays for the wedding dress, bridesmaid's dresses, cars (except bridegroom's), photographs, church and reception flowers, invitations and press announcements (if any).

### *Bride's Mother*

The bride's mother is traditionally in charge of all proceedings.

She chooses the venue for the reception and, together with the bridegroom's mother, plans a guest list.

She handles any catering arrangements and ensures the wedding cake is ready.

After the wedding ceremony the bride's mother and father, together with the bride and bridegroom and his parents, greet the guests at the reception.

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## Recommendations for your reception

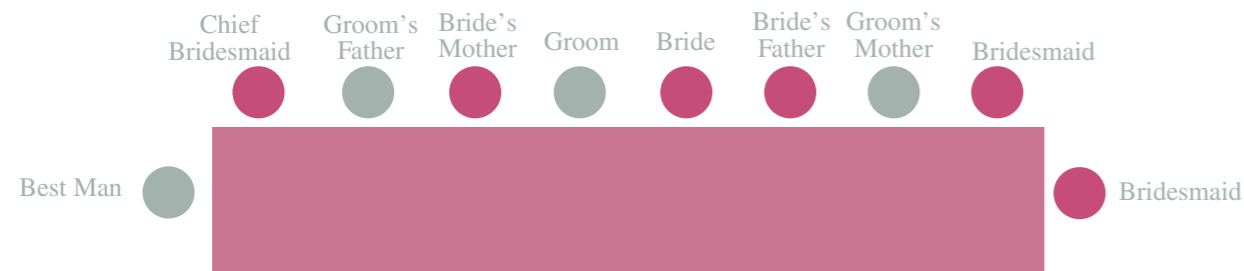
### We recommend

Guests may enjoy a drink while the Bride and Bridegroom have pictures taken around the cake. We then suggest the guests are greeted to the reception by a line-up consisting of:-

\* Bride's Mother \* Bride's Father \* Bridgroom's Mother \* Bridegroom's Father  
\* Bride \* Bridegroom \* Bridesmaids \* Best Man

When the meal is announced all the guests should go into the room followed by the top table and then the Bride and Bridegroom are presented.

Grace may be said before the meal commences.



### Toasts and Speeches

These would normally take place at the end of the meal and would accompany the cutting of the cake.

The following is the usual order of proceedings.

1. The bride and bridegroom cut the cake.
2. Toast to "The Bride and Bridegroom". This is always proposed by the bride's father or a close relative or friend of the family.
3. Toast to "The Bridesmaids". This is always proposed by the bridegroom following his response to the first toast.
4. The best man would then respond to the bridegroom's speech on behalf of the bridesmaids. He would also read cards and messages to the guests.

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## Your Wedding Reception

Our Wedding programmes are designed as a guide for you to choose the type of reception most suited to you.

They incorporate all the important elements ensuring everyone takes home long-lasting memories of your important day.

We are also happy to tailor make the reception to your individual requirements.

When you combine a menu and drinks package for a wedding party of more than 30 guests, we will include the following with our compliments.

- Fresh floral arrangements for each table
  - Dining suite room hire
  - Cake stand and knife
  - Menu cards and table plan
  - Colour co-ordinated napkins (upon availability)
- Special accomodation rates for wedding guests (upon availability)
- Toast master services provided by our banqueting department
  - 50% discount for children under 12 years of age

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## Wedding Menu Selection

### Menu 1

Your choice of Homemade Soup

\*\*\*

Supreme of Chicken in a White Wine  
and Tarragon Sauce

\*\*\*

Apple Pie with Fresh Cream

\*\*\*

Freshly Filtered Coffee & Mints

£14.95

### Menu 3

Ardennes Ham with Melon

\*\*\*

Roast Leg of Lamb with  
Rosemary & Mint

\*\*\*

Fresh Fruit Salad

\*\*\*

Freshly Filtered Coffee & Mints

£16.95

### Menu 2

Country Style Terrine with Melba Toast

\*\*\*

Roast Loin of Pork with a Cider  
and Apple Sauce

\*\*\*

Profiteroles with Chocolate Sauce

\*\*\*

Freshly Filtered Coffee & Mints

£15.95

### Menu 4

Avocado Pear with Crab Mousse

\*\*\*

Roast Sirloin of Beef with a  
Madeira Sauce

\*\*\*

Meringue Nest filled with Seasonal Fruits

\*\*\*

Freshly Filtered Coffee & Mints

£17.95

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## Drinks Packages

### Drinks 1

Glass of Sherry on  
arrival

\*\*\*

Glass of House Wine  
with the meal

\*\*\*

Glass of Sparkling Wine  
for the toasts

£7.95

### Drinks 2

Glass of Sparkling Wine  
on arrival

\*\*\*

2 Glasses of House Wine  
with the meal

\*\*\*

Glass of Sparkling Wine  
for the toasts

£11.95

### Drinks 3

Glass of House Champagne  
or Pimms on arrival

\*\*\*

2 Glasses of House Wine  
with the meal

\*\*\*

Glass of House Champagne  
for the toasts

£16.95

## Evening Receptions

### Finger Buffets

Assorted Sandwiches  
Spicy Cocktail Sausages  
Chicken Drumsticks  
Deep Fried Scampi  
Spicy Meatballs in a Piquant Sauce  
Cheese, Pickled Onion & Pineapple Sticks

4 Items £7.25

Breaded Musrooms with a Garlic Dip

Vol-au-Vents  
Somosas  
Cocktail Sausage Rolls

Spring Rolls  
Pork Pie Slices

6 Items £9.50

8 Items £11.50

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